



Dear Judges:

Thank you for taking the time to judge the reports for the *General Federation of Women's Clubs, California Federation of Women's Clubs*. We hope you will enjoy this task. Our clubs have worked hard all year long at doing these projects. The reports you are reading & judging are only a small part of the work that all of our clubs do each year. We have a few suggestions to help you select the best of our clubs this year. You will have categories set out for you by the chairman. Please follow them. Keep the clubs in those groups and award the first, second & third places in those groups. Thank you for taking your time to do this for us.

This is what we would like you to look for:

- Was the project successful, it may not have been but can still win based on the other items on this list
- Were other organizations or clubs involved
- What was the need for this project
- Was the project different, new, special, creative
- Who benefited, another group, the club or both
- Dollars, In-Kind and Hours Donated
- Goals, & were the goals met, if not why not
- What were the obstacles and what did the club do to overcome them
- Who in the club worked on the project, 2 members or 25 members or all
- How long did it take to do the project-2 hours or 6 months

Try not to judge writing ability, punctuation or spelling, only the work & the projects. After completing the *Judging Placement Form*, please sign and return to me with all of the club reports. Return the reports to me by _____. Please don't hesitate to call or email me if you have any questions. I can be reached by phone at _____
Or by email at _____

Thank you again for agreeing to help me with this.

Chairman Name: _____